State of California Office of Administrative Law

In re:

Public Employees Retirement System

NOTICE OF APPROVAL OF REGULATORY

ACTION

Regulatory Action:

Government Code Section 11349.3

Title 2, California Code of Regulations

OAL File No. 2010-1216-04 S

Adopt section: 559

This action defines terms, requires disclosure of information connected with contributions and gifts to board members, sources of compensation, and other matters pertinent to the activities of placement agents and their role in securing investments of CalPERS funds in the securities marketplace.

OAL approves this regulatory action pursuant to section 11349.3 of the Government Code. This regulatory action becomes effective on 1/28/2011.

Date: 1/28/2011

David D. Potter

Senior Staff Counsel

For:

DEBRA M. CORNEZ

Assistant Chief Counsel/

Acting Director

Original: Anne Stausboll

Copy: Veronica Mora

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SECTION 559. DISCLOSURE OF PLACEMENT AGENT FEES, GIFTS AND CAMPAIGN CONTRIBUTIONS

TO

ARTICLE 2 OF CHAPTER 2 OF DIVISION 1 OF TITLE 2 OF THE CALIFORNIA CODE OF REGULATIONS

(a) Definitions:

- (1) <u>Amendment</u>. Amendment means any modification to an agreement with an External Manager (including by a vote, consent, or waiver by the limited partners/investors or a subset of the limited partners/investors, or separate side agreement or amendment to a side agreement) to continue, terminate, or extend the term of the agreement or the investment period, increase the commitment of funds by CalPERS, or increase or accelerate the fees or compensation payable to the External Manager.
- (2) <u>CalPERS Vehicle</u>. CalPERS Vehicle means a corporation, partnership, limited partnership, limited liability company, association or other entity either domestic or foreign, constituting or managed by an External Manager in which CalPERS is the majority investor and that is organized in order to invest with, or retain the investment manager services of other, External Managers, i.e., a fund of funds.
- (3) <u>CalPERS Vehicle Manager</u>. <u>CalPERS Vehicle Manager means the</u> general partner, managing member, or investment manager of a CalPERS Vehicle.
- (4) <u>Consultant</u>. Consultant means an individual or firm, and includes an individual designated in a CalPERS contract as a key personnel of a Consultant firm who is contractually retained or has been appointed to a pool by CalPERS to provide investment advice to CalPERS but who do not exercise investment discretion.
- (5) External Manager. External Manager means (i) a Person that is seeking to be, or is, retained by CalPERS or by a CalPERS Vehicle to manage a portfolio of securities or other assets for compensation or (ii) a Person that is engaged, or proposes to be engaged, in the business of investing, reinvesting, owning, holding or trading securities or other assets and that offers or sells, or has offered or sold, its securities to CalPERS or a CalPERS Vehicle. The External Manager usually has full discretion to manage CalPERS assets, consistent with investment management guidelines provided by CalPERS and fiduciary responsibility. A CalPERS Vehicle Manager is an External Manager.

- (6) <u>Person.</u> Person means an individual, corporation, partnership, limited partnership, limited liability company, association or other entity (whether domestic or foreign).
- (7) Placement Agent. Placement Agent means any Person hired, engaged, retained by, or serving for the benefit of or on behalf of an External Manager or on behalf of another Placement Agent, who acts or acted for compensation as a finder, solicitor, marketer, consultant, broker or other intermediary in connection with the offer or sale of the securities, assets or services of an External Manager to CalPERS or a CalPERS Vehicle.

 Notwithstanding the above, a Placement Agent shall not include any individual who is an employee, officer, director, equity holder, partner, member, or trustee of an External Manager who spends one-third or more of his or her time, during a calendar year, managing the securities or assets owned, controlled, invested or held by the External Manager.
- (8) <u>Placement Agent Information Disclosure</u>. Placement Agent Information <u>Disclosure is defined in subsection (b)(1)</u>.
- (b) Each External Manager and CalPERS Vehicle Manager is responsible for providing:
 - (1) The following information (collectively, the "Placement Agent Information Disclosure") to CalPERS staff or, if applicable, to the CalPERS Vehicle Manager within 45 days of the time investment discussions are initiated by the External Manager or the CalPERS Vehicle Manager, but in any event, prior to the completion of due diligence. For proposed and new investments, the Placement Agent Information Disclosure shall be provided by utilizing the "CalPERS Placement Agent Information Disclosure Form -- Proposed and New Investment Agreements" revised August 12, 2010 and incorporated herein by reference. For Amendments to existing investments, the Placement Agent Information Disclosure is required prior to execution of the Amendment and shall be provided by utilizing the "CalPERS Placement Agent Information Disclosure Form Amendments" revised August 12, 2010 and incorporated herein by reference.
 - (A) A statement whether the External Manager, or any of their principals, employees, agents or affiliates has compensated or agreed to compensate, directly or indirectly, any Person (whether or not employed by the External Manager or the CalPERS Vehicle Manager) to act as a Placement Agent in connection with the offer of assets, securities, or services to -CalPERS or a CalPERS Vehicle.

- (B) The name and relationship for each Placement Agent in connection with the investment by CalPERS, and attach a resume for each Placement Agent detailing the person's education, professional designations, regulatory licenses and investment and work experience. If any such Person is a current or former CalPERS Board member, employee or Consultant or a member of the immediate family of any such person, such information shall be specifically noted. When an entity is retained as a Placement Agent, any officer, director, or employee actively providing placement agent services with regard to CalPERS or receiving more than 15% of the placement agent fees shall provide information required by this subsection.
- (C) A written copy of any and all agreements between the External Manager and the Placement Agent related to the assets, securities or services offered to CalPERS.
- (D) A description of any and all compensation of any kind provided or agreed to be provided to a Placement Agent related to the assets, securities, or services offered to CalPERS, including the nature, timing and value thereof.
- (E) A description of the services to be performed by the Placement Agent and a statement as to whether the Placement Agent is utilized by the External Manager for all prospective clients or only with a subset of the External Manager's prospective clients.
- (F) The names of any current or former CalPERS Board members, employees, or Consultants who suggested or otherwise assisted in the retention of the Placement Agent.
- A statement that the Placement Agent is registered with the Securities and Exchange Commission or the Financial Industry Regulatory Authority or the Commodity Futures Trading Commission, and the details of such registration. If, however, the Placement Agent is located and operating outside of the United States and interacts exclusively with CalPERS Vehicles formed and operating outside of the United States, the statement may indicate that the Placement Agent (or any of its affiliates as applicable) is registered with a recognized non-U.S. financial regulatory authority and the details of such non-U.S. registration.

- (H) A statement whether the Placement Agent, or any of its affiliates, is registered as a lobbyist with any state or national government.
- (2) An update of any changes to any of the information included in the Placement Agent Information Disclosure within 14 calendar days of the date that the External Manager knew or should have known of the change in information.
- (3) Representation and warranty as to the continuing accuracy of the information included in the Placement Agent Information Disclosure in any final written agreement with a continuing obligation to update any such information within 14 calendar days of the date that the External Manager knew or reasonably should have known of any material change in the information. A CalPERS Vehicle Manager does not need to represent and warrant as to the accuracy of information provided to them by an External Manager with whom the CalPERS Vehicle invests.
- (c) Each Placement Agent shall, prior to acting as a Placement Agent, disclose to CalPERS (1) all campaign contributions made by the Placement Agent to any CalPERS Board Member or person(s) who has the authority to appoint a person to the CalPERS Board during the prior 24-month period and (2) all gifts, as defined in Government Code section 82028, given by the Placement Agent to any CalPERS Board Member or person(s) who has the authority to appoint a person to the CalPERS Board during the prior 24-month period. Additionally, any subsequent campaign contribution or gift made by the Placement Agent to any CalPERS Board Member or person(s) who has the authority to appoint a person to the CalPERS Board during the time the Placement Agent is receiving compensation in connection with a CalPERS investment shall also be disclosed.
- (d) <u>CalPERS staff and, except as specified below, CalPERS Vehicle Managers are</u> responsible for all of the following:
 - (1) Providing External Managers with a copy of this regulation at the time that discussions are initiated with respect to a prospective investment or engagement.
 - (2) Confirming that the Placement Agent Information Disclosure has been received within 45 days of the time investment discussions are initiated, but in any event, prior to the completion of due diligence and any recommendation to proceed with the contract or Amendment.
 - (3) For new contracts and Amendments, declining the opportunity to retain or invest with the External Manager if the Placement Agent Information Disclosure reveals that the External Manager has used a Placement Agent that is not registered with the Securities and Exchange Commission

- or the Financial Industry Regulatory Authority or, if appropriate, the Commodity Futures Trading Commission. Notwithstanding the above, CalPERS Vehicle Managers may invest in External Managers where the Placement Agent is registered with a recognized non-U.S. financial regulatory authority consistent with subsection (b).1.g.
- (4) For new contracts and Amendments, securing the agreement of the External Manager in the final written agreement between CalPERS or the CalPERS Vehicle and the External Manager to provide CalPERS or the CalPERS Vehicle the following remedies in the event the External Manager or CalPERS Vehicle Manager knew or should have known of any material omission or inaccuracy in the Placement Agent Information Disclosure or any other violation of this section:
 - (A) Whichever is greater, the reimbursement of any management or advisory fees paid for the prior two years or an amount equal to the amounts paid or promised to be paid to the Placement Agent as a result of the CalPERS or CalPERS Vehicle investment or engagement; and
 - At CalPERS or the CalPERS Vehicle's option, as (B) appropriate, and without any default, penalty or liability on the part of CalPERS or the CalPERS Vehicle to the External Manager, the authority to terminate immediately the investment management contract or other agreement with the External Manager, to withdraw without default, penalty or liability on the part of CalPERS or the CalPERS Vehicle from the limited partnership, limited liability company or other investment vehicle, or alternatively at CalPERS or the CalPERS Vehicle's discretion to cease making further capital contributions (and paying any fees on these recalled commitments) to the limited partnership, limited liability company or other investment vehicle without penalty; provided, however, that notwithstanding the foregoing, CalPERS or the CalPERS Vehicle shall pay when due all obligations due to a third party lender with respect to commitment debt secured by CalPERS or the CalPERS Vehicle's unfunded commitment.
- (5) For new contracts and Amendments, confirming that the final written agreement between CalPERS or the CalPERS Vehicle and the External Manager provides that the External Manager shall be solely responsible for, and CalPERS or a CalPERS Vehicle shall not pay (directly or indirectly), any fees, compensation or expenses for any Placement Agent used by the External Manager.

- (6) Rejecting any External Manager or Placement Agent's solicitation for any new offer of assets, securities, or services for five years after they have committed a violation of this section unless the Investment Committee reduces the penalty in an open session upon a showing that the violation was immaterial, unintentional, and that a reduction of the penalty is consistent with the fiduciary responsibilities of the Investment Committee as described in Article XVI, section 17 of the California Constitution.
- (7) Providing copies of the Placement Agent Information Disclosure to the CalPERS Senior Investment Officer for the asset class for which the External Manager performs investment services, the CalPERS Chief Investment Officer, the CalPERS Chief Executive Officer, the CalPERS Chief of the Office of Enterprise Compliance and CalPERS' General Counsel. The CalPERS Vehicle Manager shall only be responsible for providing a copy of the Placement Agent Information Disclosure to CalPERS staff.
- (8) Providing the Investment Committee with a copy of the Placement Agent Information Disclosure whenever the Investment Committee makes or approves the decision to invest with the External Manager. This obligation does not apply to the CalPERS Vehicle Manager.
- (9) Compiling a monthly report containing the names and amounts of compensation agreed to be provided to each Placement Agent by each External Manager as reported in the Placement Agent Information Disclosures, providing the report to the Investment Committee, and disclosing the report to the public by posting it to the CalPERS website. The CalPERS Vehicle shall only be responsible for providing this information to CalPERS staff. The report will also include campaign contributions and gifts to CalPERS Board Members reported by Placement Agents. Notwithstanding the above. CalPERS staff may provide the required disclosure confidentially to the Investment Committee if disclosure involves a proposed investment and public disclosure will impair CalPERS' ability to maximize its investment returns. In such cases. disclosure will be made at the first open meeting of the Investment Committee that is held after the final decision is made whether to invest with the External Manager. The disclosure will include a detailed explanation why the disclosure was originally made confidential.
- (10) Reporting to the Investment Committee at least quarterly any material violations of this section. The CalPERS Vehicle shall only be responsible for providing this report to CalPERS staff.
- (e) External Managers and Placement Agents shall comply with this section and cooperate with CalPERS staff in meeting CalPERS staff's obligations under this section.

- (f) CalPERS staff is responsible for implementing this section for CalPERS Vehicles by seeking the written agreement of CalPERS Vehicle Managers to comply with this section. If any such CalPERS Vehicle does not agree in writing to comply with this section, CalPERS staff shall report to the Investment Committee the refusal.
- (g) All parties responsible for implementing, monitoring and complying with this regulation should consider the spirit as well as the literal expression of its provisions. In cases where there is uncertainty whether a disclosure should be made, this regulation shall be interpreted to require disclosure.
- (h) Only the Investment Committee can grant exceptions to this regulation, except that the CalPERS Chief Investment Officer can agree to an exception for an Amendment, where the decision cannot be delayed until the next Investment Committee meeting. Any exceptions agreed to by the Chief Investment Officer shall be reported out to the public and the Investment Committee within 60 days. The Investment Committee and Chief Investment Officer shall only provide exceptions that are consistent with their fiduciary responsibilities as described in Article XVI, section 17 of the California Constitution, and provided further that all such exceptions are fully disclosed to the public.
- (i) The Placement Agent Information Disclosure and their attachments shall be public records subject to disclosure under the California Public Records Act except as provided in subsection (d)(9). No confidentiality restrictions shall be placed by the External Manager or the Placement Agent on any information provided pursuant to this section.

NOTE: Authority cited: Sections 7513.85(a), 20120, and 20121, Government Code. Reference: Sections 7513.8, 7513.85, and 7513.9, Government Code.

CalPERS Placement Agent Information Disclosure Form -**Proposed and New Investments**

(To Be Utilized For Proposed and New Investment Agreements) Revised August 12, 2010

This form facilitates the disclosures and contractual obligations required by 2 Cal. Code Regs. Section 559 -- Disclosure of Placement Agent Fees, Gifts and Campaign Contributions ("Policy").

This form is to be used only for proposed and new investment agreements. Please refer to 2 Cal. Code Regs. Section 559 prior to completing this form.

Name of new or proposed investment agreement with CalPERS:
Firm Name:
Contact Person:
E-mail Address:
Phone No:
Name of CalPERS Contact (if applicable):
Have you, your firm or your firm's principals, employees, agents, or affiliates compensated or agreed to compensate, directly or indirectly, any person (whether or not employed by you) or any entity to act as a Placement Agent in connection with the offer of assets, securities, or services to CalPERS or a CalPERS Vehicle? (§559 (b)(1)(A))
□Yes. □No.
If you checked Yes, please continue completing the rest of the Form and provide your signature at the end of the Form.
If you checked No, please skip the rest of the Form and provide your signature at the end of the Form.
Please list the names and relationships for each Placement Agent in connection with the investment by CalPERS, and attach a resume for each of them detailing each person's (i)
my obtinionaby Can Eino, and attach a resume for each of them detailing each persons (1)

education, (ii) professional designations, (iii) regulatory licenses and (iv) investment and work experience. Please check the box if any person listed is a current or former CalPERS Board member, employee, or Consultant, or a member of the immediately family of any such person. When an entity is retained as a Placement Agent, please include the requested information for any officer, director, or employee actively providing placement agent services with regard to CalPERS or receiving more than 15% of the placement agent fees. (§559 (b)(1)(B))

Name	Relationship
<u>Placement Agent related to the assets</u> <u>check the box to confirm that the agree</u>	y and all agreements between you and the , securities, or services offered to CalPERS and ements have been attached. ary of this agreement is not acceptable.)
provided to a Placement Agent related CalPERS, including the nature, timing provide a dollar amount specifically all	mpensation of any kind provided or agreed to be I to the assets, securities, or services offered to and value thereof. (§559 (b)(1)(D) NOTE: Please ocable to the CalPERS Investment. If a specific provide an estimate and note it as such.)
	by the Placement Agent, including whether the all prospective clients or only a subset of your
	r former CalPERS Board members, employees, or ise assisted in the retention of the Placement
registered with the SEC or FINRA or OPPlacement Agent or any of its affiliates	hether the Placement Agent or any affiliates is CFTC. Also check the box indicating whether the s (located and operating outside of the United States ERS Vehicles formed and operated outside of the

<u>United States</u>) is registered with a recognized non-U.S. financial regulatory authority. Provide the details of such registrations (U.S. and/or recognized non-U.S.) below. Please
list exactly what entities or individuals are registered. (§559(b)(1)(G)
Please check the box indicating whether the Placement Agent or any of its affiliates is registered as a lobbyist with any state or federal government. If so, provide the names of those registered along with the jurisdiction in which they are registered. (§559(b)(1)(H)
By executing this form the undersigned represents and warrants that the information set forth herein is true and correct. Until there is a final written agreement between the undersigned and CalPERS or discussions regarding a prospective agreement have terminated, the undersigned agrees to update this information within 14 calendar days of the date the External Manager knew or reasonably should have known of any changes to this information.
The Placement Agent Information Disclosure and their attachments shall be a public record subject to disclosure under the California Public Records Act. No confidentiality restrictions shall be placed by the External Manager or the Placement Agent on any information provided pursuant to this policy. (§559(i))
The undersigned represents and agrees that it shall make a representation and warranty as to the continuing accuracy of this information in any final written agreement between it and CalPERS. The undersigned also agrees that any final written agreement between the undersigned and CalPERS and any Amendment to the final written agreement will contain the provisions set forth in §559(d)(4) (§559(b)(3))
The execution and delivery of this form has been authorized by all necessary action by the undersigned.
Name of Firm:
Name:

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CalPERS Placement Agent Information Disclosure Form - Amendments

(To Be Utilized for Amendments to Existing Investment Contracts)

Revised August 12, 2010

This form facilitates the disclosures and contractual obligations required by 2 Cal. Code Regs. Section 559 -- Disclosure of Placement Agent Fees, Gifts and Campaign Contributions ("Policy").

This form is only required for an amendment to an existing investment. Please refer to 2 Cal. Code Regs. Section 559 prior to completing this form.

Name of Investment Transaction/Investment Management Contract with CalPERS: (the "Investment" or "Contract").

Firm Name:
Contact Person:
E-mail Address:
Phone No:
Name of CalPERS Contact (if applicable):
Have you, your firm or your firm's principals, employees, agents, or affiliates compensated or agreed to compensate, directly or indirectly, any person (whether or not employed by you) or any entity to act as a Placement Agent in connection with the offer of assets, securities, or services to CalPERS or a CalPERS Vehicle? (§559 (b)(1)(A)) Yes. No.
Will the substantive amendment benefit a Placement Agent in any manner?
□Yes. □No.
If you checked Yes for one or both of the above questions, please continue completing the rest of the form and provide your signature at the end of the Form.
COMDIEUNG DIE 1251 OF ME TOM AND DIOVIGE VOUL SIGNALUFE AL ME ENG OF ME FOMM.

If you checked No for both questions, please skip the rest of the Form and provide

your signature at the end of the Form.

Please list the names and relationship for each Placement Agent, in connection with the investment by CalPERS, and attach a resume for each of them detailing each person's (i) education, (ii) professional designations, (iii) regulatory licenses and (iv) investment and work experience. Please check the box if any person listed is a current or former CalPERS Board member, employee, or Consultant, or a member of the immediately family of any such person. Any officer, director, or employee actively providing placement agent services with regard to CalPERS or receiving more than 15% of the placement agent fees should provide information required as well. (§559 (b)(1)(B))

Name I	Relationship
	n copy of any and all agreements between you and the
•	to the assets, securities, or services offered to CalPERS and
	that the agreements have been attached.
(Policy §559 (b)(1)(C) PL	EASE NOTE: A summary of this agreement is not acceptable.)
Describe a describer.	
	Agent related to the appeter appreciate or agreed to be
	Agent related to the assets, securities, or services offered to ature, timing and value thereof.(§559 (b)(1)(D) PLEASE NOTE:
-	ount we will need a dollar amount specifically allocable to the
	needed, please provide an estimate and note it as such.)
	reduced, produce provide an estimate and note it as each.
Placement Agent is utilize	be performed by the Placement Agent, including whether the ed by you for all prospective clients or only a subset of your
prospective clients. (§559	(D)(1)(E)
· ·	
Please list the names of a	any current or former CalPERS Board members, employees, or
Consultants who suggest	ed or otherwise assisted in the retention of the Placement
Agent(s) noted above.	
(§559(b)(1)(F))	

Please check the box indicating whether the Placement Agent or any affiliates is registered with the SEC or FINRA or CFTC. Also check the box indicating whether the
Placement Agent or any of its affiliates (who is located and operates outside the United
States and interacts exclusively with CalPERS Vehicles formed and operated outside of
the United States) is registered with a recognized non-U.S. financial regulatory authority. Provide the details of such registrations (U.S. and/or recognized non-U.S.) below. Please
list exactly which entities or individuals are registered. (§559(b)(1)(G))
Please check the box indicating whether the Placement Agent or any of its affiliates is
registered as a lobbyist with any state or federal government. If so, provide the names of
those registered along with the jurisdiction in which they are registered.
(§559(b)(1)(H))
By executing this form the undersigned represents and warrants that the information set
forth herein is true and correct. Until there is a final written agreement between the
undersigned and CalPERS or discussions regarding a prospective agreement have
terminated, the undersigned agrees to update this information within 14 calendar days of
the date the External Manager knew or should have known of any change to this information.
inomation.
The Placement Agent Information Disclosure and their attachments shall be public record
subject to disclosure under the California Public Records Act. No confidentiality restrictions
shall be placed by the External Manager or the Placement Agent on any information
provided pursuant to this policy. (§559(i))
The undersigned represents and agrees that it shall make a representation and warranty
as to the continuing accuracy of this information in any final written agreement between it
and CalPERS. The undersigned also agrees that any final written agreement between the
undersigned and CalPERS and any amendment to the final written agreement will contain
the provisions set forth in §559(d)(4) (§559(b)(3))
The execution and delivery of this form has been authorized by all necessary action by the undersigned.
<u>undersigned.</u>
Name of Firm:
Name: Date:
Title: